

**Role description for Chair and Deputy Chair
of the North Yorkshire Community Safety Partnership**

1 Background

- 1.1 The constitution of the North Yorkshire Community Safety Partnership (CSP) states that the Chair and Deputy Chair should be from one of the responsible authorities, elected annually by the representatives of the responsible authorities, working to a role description agreed by the representatives of the responsible authorities. The Chair and Deputy Chair should be from different responsible authorities.
- 1.2 This role description is adapted from “Delivering Safer Communities: A guide to effective partnership working”, published by the Home Office in 2007.

2 Chair

- 2.1 The Chair will act as a figurehead for the CSP and ensure that the CSP maintains momentum in its development and delivers against its identified priorities.
- 2.2 In particular, the Chair will ensure that:
- The CSP is focussed on achieving its role and functions.
 - The CSP reaches clear decisions.
 - There are clear lines of accountability within the CSP and back to the responsible authorities and relevant organisations.
 - The CSP priorities are communicated, in particular to the Police and Crime Commissioner.
 - The CSP actively manages performance, understanding current performance, setting delivery targets and evaluating results.
 - The CSP engages appropriately with the Local delivery Teams.
 - Responsible authorities and relevant organisations are aware of their representatives who fail to attend three consecutive meetings of the CSP.
 - The CSP implements the national guidance in respect of Domestic Homicide Reviews.
- 2.3 The Chair will, in most cases, act as the spokesperson for the CSP as a whole with specific initiatives / projects referred to the Chair of the appropriate sub-group.

3 Deputy Chair

- 3.1 The Deputy Chair will assist the Chair and may undertake particular tasks as agreed with the Chair. The Deputy Chair will act as Chair in the absence of the Chair.